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Individual status report

Group A Mobile Friendly Bravo website

1. What was the nature of your contribution?

I worked as the team manager in this project. This position comes with its own unique challenges and opportunities. I had a wonderful time managing people and allocating appropriate work to each of them. This led to smooth operation during development and project completion on time.

All the groups work was finalized and submitted by me, so I acted as the auditor of all documents. I started and allocated work to teammates during every sprint for both project 1 and project 2.

I was the main communicator in all the client and supervisor meetings. I was the product demonstrator and discussed features and feedback with the client.

I was also the main developer for the project as I setup all the necessary framework for web development, implemented critical features, merged files from other users and debugged the website.

1. How fair was the distribution of work in your project?  
   As I was the project manager, I had to do all the distribution of the work for the project. I feel that all the work was distributed fairly, and each member was given task that they were confident and able in performing. The work was always divided based on the expertise of the team member. However, I feel that majority of the work relied on me as I was the project manager as well as the main developer and the documents were all started and submitted by me.
2. What did you learn about your own skills and capabilities in the course of your project?  
   The most important thing I learned about me was I am really good at managing a project and making sure that all the members get a feeling of contribution and ownership while performing the tasks that they were given. I also learned that I have good skill to write formal documentation. I also managed to learn a lot about web development and content management.
3. What worked well?  
   Our final product was exceptional and the supervisor as well as the client are happy with what we delivered.  
   All the members were good in communicating and getting friendly with each other.

The product development was always on time and we never fell out of our schedule during the development process.

The documentation was well, and we got good marks that reflect our effort.

The project was always one step ahead of the schedule as we were quick to implement features and out documentation form first semester was done correctly.

1. What didn't work well?

The most difficult part of the project was communication. Due to the pandemic we were not able to physically meet each other and had to rely in online communication platforms.

One of our team members left the college so we had to take in new member and communication with him was even more difficult as we had never met before and all the communication was done online.

Being the team manager, I was always on pressure to manage and maintain coaction and document portals in MS Teams and GitHub. This process was not as smooth as I wanted because some team members were always not giving their 100% and being absent in meetings and not contributing their part so I had to cover their development parts as well. If some members had done their part on time, I feel that the project would have been even better.

1. What skills did you develop or use to help work effectively as part of a team?

I learned to communicate in a creative project with other creative people.

I learned to document the progress properly as industry standard.

I learned proper meeting and interview etiquette.

I learned to lead a team and communicate the difficulties that come with the process.

I learned ins and outs of the web development process and how to handle all the difficulties and errors that come with dealing with such projects.